CONTOURS BEAUTY INK

Naturally Radiant. Artfully Enhanced.

Privacy & Confidentiality Policy

Our Commitment to Your Privacy

At Contours Beauty Ink, we value your trust and are committed to protecting the privacy and confidentiality of your personal information. We collect only the information necessary to provide safe, personalized, and professional services.

Information We May Collect

To provide services, we may collect:

- Name, address, telephone number, and email address
- Date of birth
- Emergency contact information
- Medical history relevant to your services
- Allergies and sensitivities
- Current medications
- Skin concerns and treatment history
- Service records and consultation forms
- Photographs (only with your written authorization when required)
- Payment information

How We Use Your Information

Your information may be used to:

- Provide safe and appropriate services
- Identify contraindications before treatment
- Develop personalized treatment plans
- Maintain accurate client records
- Schedule appointments
- Process payments
- Communicate appointment reminders and service-related information
- Comply with applicable legal requirements

Privacy & Confidentiality Policy

Confidentiality

Your personal information is confidential.

We will not sell, rent, or disclose your personal information to third parties except:

- With your written authorization
- When required by law
- To process authorized payments
- To protect the health or safety of you, our staff, or others when permitted or required by law

Client Records

Client consultation forms, treatment notes, consent forms, and photographs are maintained in a secure manner. Access is limited to authorized personnel who need the information to perform their job duties.

Photographs

Before-and-after photographs will only be taken or used with your written consent. You may decline photography or withdraw your consent for future use at any time, unless otherwise required by law.

Electronic Communications

By providing your phone number or email address, you authorize us to contact you regarding:

- Appointment confirmations
- Appointment reminders
- Schedule changes
- Service follow-up
- Billing questions

With your permission, we may also send information about promotions, new services, or special events. You may opt out of marketing communications at any time.

Your Rights

You have the right to:

- Review your client information, subject to applicable law.
- Request corrections to inaccurate information.
- Update your contact information.

Privacy & Confidentiality Policy

Security

We take reasonable administrative, physical, and electronic measures to protect your personal information from unauthorized access, use, or disclosure. However, no method of storing or transmitting information can be guaranteed to be completely secure.

Policy Updates

This Privacy & Confidentiality Policy may be updated from time to time to reflect changes in our business practices or applicable laws. The most current version will be available upon request.

Questions

If you have questions about this policy or your personal information, please contact:

Contours Beauty Ink

Phone: _____

Email address: _____

Thank you for trusting **Contours Beauty Ink**. We are committed to protecting your privacy and providing exceptional professional care.